

# Minutes - Regular Meeting Library Building Committee May 2, 2007

Chr. Tim Welch called the meeting to order at 5:02 p.m. Attending Members: Tim Welch, Phil Rosenthal, Bob Socha, Shirley Warner, Mike Gruber, & Andy Phillips; also Francine Aloisa. Absent: Irma Claman & Jim Conlin.

## Old Business:

The State Bond Commission did not meet in April and their next meeting scheduled *for* late May. The Finance Board is meeting this evening and the request *for* advance funds *for* the building project is on the agenda. Bob Socha reviewed the architectural drawings gleaned from four different sources and determined there are two good sets - one *more* complete than the other. In addition, there are two sets of specifications books that will provide architects renovation information about the existing building.

## New Business:

It was noted that Jim Conlin was hospitalized and is currently in a rehab center.

Discussion was held on the process *for* opening proposals on Thursday, May 10. The committee agreed to meet at the Town Hall at 5 p.m. on that day. There was further discussion on the process. Francine will make copies of the evaluation sheets used *for* the preliminary selection. The evaluation process will begin at the next regular meeting (5/16).

Copies of an article on LEED (Leadership in Energy & Environmental Design) building *were* distributed. Andrew suggested we should attempt to be as environmentally aw~re as possible in our construction plans. Minutes of the Regular Meeting 4/18 *were* reviewed. Andy Phillips moved they be accepted; 2nd by Mike Gruber; passed unanimously.

## Status of RFP:

The legal notice of RFP appeared in the paper April 21 & 24. Francine shared the list of 15 architect firms that have requested the RFP to date. One firm has scheduled a walk-through of the building this Friday. There was no request *for* audience to citizens.

Mike Gruber moved the meeting be adjourned; 2nd by Phil Rosenthal; passed unanimously. Meeting adjourned at 6:02 p.m.

Respectfully Submitted:

In the Absence of the Secretary - Shirley Warner